

Records & Tabulation Committee Conf. Call of 2020 May 24

Committee Name:	Records & Tabulation		
Committee Chair:	MJ Caswell, Oregon	Vice Chair:	Stacey Eicks, Gulf
Minutes recorded by:	Stacey Eicks, VC	Date/time of meeting:	Sunday, 5/24/2020 4:00 PM PDT

Motions Passed:

1. Rule change proposal for Rule 103.18.2 (related to Automatic Splits)

Number of committee members present:	Absent:	Number of other delegates present:
Committee members present (list all, including chair and vice chair): MJ Caswell (MJ), Stacey Eicks (SE), Mary Beth Windrath (MB, National Swim Admin), Walt Reid (WR), Mary Sweat (MS), Jeanne Seidler (JS), Cheryl Gettelfinger (CG), Jim Izzi (JI), Ed Coates (EC, USMS BOD – VP of Operations)		
Committee Members Absent: Chris Ottati, Tom Patterson, Ben Wycoff, Steve Hall (National Office), Jessica Reilly (National Office)		
Others present: Kathy Casey (KC, Rules Committee)		

Agenda:

1. Introductions
2. Discussion and recommendation regarding 2020 Top Ten Lists
3. Potential rule change discussion regarding automatic splits. Draft document provided. Deadline of June 10th to submit rules proposals.
4. Documentation subcommittee
5. Top 10 yearly changes
6. IT priorities
7. Anything else you would like to discuss?

Minutes

The meeting was called to order at 4:08 PM PDT

1. Round table introduction of members present.
2. Approval of R&T Committee Meeting Minutes from July 29, 2019: Motion by CG, 2nd by JS, All Approved.
3. MJ asked the committee if 2020 Top Ten lists should be completed for SCY and possibly LCM due to the impact of COVID shutdowns and shortened season(s).
 - a. MB advised that there are only two LCM meets with more than one or two swimmers. The other LCM swims are from USA meets. For SCY, there are approximately 75% of the usual number.
 - b. JS said that the committee has to produce a Top Ten since it is in the rule book.
 - c. CG asked if the All American and All Star lists are also required by the rule book.
 - d. EC said the rule book states that the All American and All Star “shall be declared”; therefore, it would require an emergency ruling by the board to suspend the rule in concurrence with the Rule Committee.
 - e. MJ concluded that the committee will proceed with tabulating and publishing the 2020 Top Ten for SCM, SCY, LCM, All American and All Star lists.
4. MJ and MB presented a draft change to Rule 103.18.2 (related to Automatic Splits)
 - a. SE commented on clarifying the language so meet directors understand the “purpose” of automatic splits and distinction between splits that are recorded by the electronic timing equipment and splits that are pre-determined for the purposes of Top Ten etc.
 - b. MB commented the scenario SE described is exactly the reason why the rule change is being proposed: by adding the requirement that the splits collected “automatically” by the electronic timing equipment should be assigned to a “separate event” and therefore included in Top Ten processing.

- c. WR requested that MB describe how do they make the electronic timing split be a “separate event”.
 - d. MB described two different ways (via Hytek MM or manually via Top Ten Recorder).
 - e. MB described the purpose for automatic splits: For pre-determined splits recorded by the electronic timing equipment in an event to be recorded automatically as a separate event for all the swimmers in that event. For example, all swims in the 1650 event would also have a 500 recorded time (automatically) as a separate event. The meet host and meet referee will pre-determine which events would produce electronic timing equipment splits as an “automatic split” event for Top Ten processing.
 - f. JS added the automatic splits were done such that the meet director would confer with the meet referee (official) to have the automatic splits officiated.
 - g. CG has seen these types of automatic splits during the metric mile (400, 800 and 1500 are designated “automatic splits”) and it is in the meet information as such. Also, this rule has been in place for National meets.
 - h. SE commented that perhaps there ought to be language that clarifies that these “automatic splits” are pre-determined by the meet host and included in the meet announcement.
 - i. WR commented that this “automatic splits” process produces an official time. MB agreed WR language is correct. WR recommended adding “for official times” and official times are already defined in the rule book.
 - j. MB agreed that it would be a good idea to add that language and have the list of “automatic splits” that will be considered “for official times”. WR liked the phrase “prior to the start of competition”. CG and MB both would like to see the list of “automatic splits” in the meet information.
 - k. KC and JS discussed if there is a requirement in the rule book that the “automatic splits” have to come from electronic timing. KC confirmed that requirement is still in the rule book (Re: Official Time requirements under Rule 103.18.9). MB commented that watches are allowed for Top Ten if touch pad fails.
 - l. MJ re-read the proposed rule including the changes discussed. SE inquired about changing “prior to the start of competition” to “as listed in the meet information”. JS, MB and CG were okay with that idea. KC requested that the term be “meet announcement” and MJ / KC / MB fine-tuned and concurred on actual language.
 - m. MJ requested a motion to approve proposed rule change. JS so moved, CG 2nd. All Approved.
5. Documentation Sub-Committee: Sub-Committee lost one member. Current sub-committee members are MJ, MB and CG. JS would like to help with Guide To Operations documentation.
 6. Top 10 Yearly Changes: Document is a few years behind and needs to be brought up to date with rule changes that impact Top 10 processing. MB found the document helpful since it only listed those rule changes that applied to Top 10 (for current and historical reference). CG will work on this with KC as a resource.
 7. IT Priorities: MJ has been recording bugs and issues. Board is mostly focused on COVID mitigation and improving the Forums. EC agrees on MJ assessment of board’s focus. If there are “highly annoying” IT issues MJ and MB can reach out to EC. There are no new Legislative items coming from the Board related to the Volunteer Task Force. EC asked committee attendees “where do we feel we belong”? Annual meeting may change dramatically – looking forward two years – USAS annual meeting may be ending since USA Swimming is bowing out. Do we see ourselves as an Administrative Task Force or Committee? MJ sees our two main purposes: Putting out the Top 10, suggesting improvements to the end-to-end program and representing the Top Ten Recorders. WR sees combining RT Committee with History and Archives as an interesting concept. SE commented that the RT Committee assists the board with delivering a quality and accurate set of records / data as a valuable service to the USMS members and recommends opportunities to improve that service. MB commented that RT committee also brings different perspectives to “how things are done” when things are not “cut-n-dry” (per the rules) and MJ sees that as policies and procedures.
 8. MJ will convene next meeting in about 6 weeks.
 9. MJ requested a motion to adjourn, CG so moved, JS 2nd.

Tasks for the Upcoming Year

1. Submit Rule 103.18.2 change proposal to Rules Committee (MJ)
2. Refresh RT Committee Guide To Operations documents (Documentation Sub-Committee)
3. Update Top 10 Yearly Rules Changes documentation (CG)