

**Committee Name:** History & Archives

**Committee Chair:** Kirk Clear

**Minutes recorded by:** Barbara Dunbar

**Date:** March 13, 2025

**Committee member participants:**

Maryanne Barkley, Kirk Clear, Barbara Dunbar, Anna Lea Matysek, Walt Reid

**H&A Minutes –**

1. **Call to Order:** The Meeting was called to order on March 13, 2025, to discuss and report on History and Archives project updates since August 6, 2024, and through March 13, 2025.
2. **Approval of the August 6, 2024, meeting Minutes:** Approval was tabled to the next History and Archives meeting.

3. **Project Updates:**

- a. **In Memoriam Video.** *The In Memoriam Video is a remembrance of deceased individuals who have been USMS members and have passed away.*

**Status Update:**

Anna Lea and Maryanne have continued to collect information about deceased swimmers for the creation of slides for the 2025 presentation. There are 35 names in the presentation right now; a typical presentation contains over 100 names. The slides are converted into a video a week or two prior to the annual meeting. Another 13 names gathered in early March are in the process of being verified.

- b. **Relay Top 10 Project.** *The Relay Top 10 Project entails the conversion of Relay Top 10 hard copy data into digital files for each year and course, ensuring all swimmers have a USMS ID assignment, and uploading into the USMS Top 10 Relay database.*

**Status Update:**

Since August 6, 2024, the committee has completed and posted the following Top 10 Relays:

- 1973 SCY (Men, Women, Mixed)
- 1974 SCY (Men, Women, Mixed)
- 1972 LCM (Men, Women)
- 1973 LCM (Men, Women, Mixed)
- 1974 LCM (Men, Women, Mixed)

All Short Course Yards (SCY), Short Course Meters (SCM), and Long Course Meters (LCM) Top 10 Relays have been posted except for the 1971 SCY Relays and with one caveat: the Official copy of the 1982 Short Course Yards Men's Top Ten Relays has not been located. An interim, reconstructed list was generated and uploaded in 2024 and will need to be amended if/when an official copy of the 1982 Men's SCY Top 10 Relays is found. The SCY 1971 Top 10 Relays will be completed and posted next.

Committee members have continued to review previous postings and added missing information. With these older relays from the very early years of the organization, there remains a lot of missing information.

**Action Item:**

Additional directions need to be posted on the Top 10 search page to assist with the location of old Top 10 times. The age groups for LCM relays were the same as those for SCY from 1972-1985 and were not cumulative. Barbara has drafted explanatory directions for the search page describing how to search for pre-1986 LCM Top 10 Relay listings and will send the final approved text to the National Office for addition to the search page. The suggested text reads as follows and it is requested that this text be added to the search page (<https://www.usms.org/comp/tt/toptenrelaylist.php>):

*“The age groups for Long Course Meters (LCM) relays from 1972 - 1985 were the same as for Short Course Yards relays and were based upon the age group of the youngest relay member (i.e., 25+, 35+, 45+ etc.). To search for LCM Relay Top 10 listings for 1972 – 1985, please select a Course (LCM), Year, Gender, and Age Group (25+, 35+, 45+, etc.). Note that the youngest LCM relay age group in 1972-1985 was 25+.”*

- c. **All-American Relay Achievement Project.** *The All-American Relay Project is to ensure Relay All-American achievements are recognized in swimmer profiles.*

**Status Update:**

Research and identification of USMS IDs is ongoing to locate IDs for all #1 relays listed in the Relay Top 10s. An effort is underway to add missing swimmer information including dates of birth and USMS IDs (or assigning ID #s). A number of USMS IDs are missing for All American Relays from 1991-1996. Due to software constraints, all #1 relay members (i.e., All American Relays) must have a listed ID in order for the All American Relay status to appear for any one of the individual relay members. Work continues to assign and/or add IDs for members of all #1 relays.

**Action Item:**

The H&A committee requests that USMS assist by modifying the software to enable the display of the All-American relay status for swimmers who have a USMS ID, even if other relay members on that #1 relay do not have USMS IDs.

- d. **National Record Chronology.** *The National Record Chronology project is to add precise dates to all of the chronologically listed USMS National records in the USMS database for all events and courses. A number of older records are missing month and day.*

**Status Update:**

Since August 6, 2024, more complete dates were located and added to the Chronological Record Listings. Members are working to locate precise dates for additional individual and relay National records.

- e. **Updating/ Maintaining Olympian List.** *Updating/ Maintaining the list of Olympians who have been or are USMS members includes adding names of Olympians who are or have been USMS members and confirming the accuracy and veracity of USMS members who claim to have participated in the Olympics or were named to an Olympic team.*

**Status Update:**

Three names were added to the Olympians list since August, 2024. The Olympians list webpage is accessed by website visitors on a regular basis, and the list is used and referenced during National Championships. When a name is submitted, Barbara and Anna Lea do the research to verify that the person was an actual Olympian (it's amazing how many submitted names weren't Olympians) and Anna Lea uses the software tools to add the person's name, Olympic events, and results to the publicly-displayed list

- f. **USMS Rule Book Project.** *The USMS Rule Book Project involves scanning old rule books and uploading to the USMS website.*

**Status Update:**

In 2024, the H&A Committee posted USMS rule books from 1981 through 1988. The full USMS Rule Books for 1989 - 1996, 1998, and 2000 still need to be scanned and posted to the USMS website. Additional follow up is required to locate missing hard copies. (It is thought that the USMS National Office may have these hard copies in storage.)

- g. **USMS Website History Page** *The USMS Website History Page needs to be reviewed, updated, and maintained.*

**Status Update:**

There have been no updates made this year due to limited member resources. Updating content on the History Page requires working with the National Office staff.

- h. **Physical/ Digital Archives & Records Repository.** *The Physical/Digital Archives & Records Repository includes historical documents and some artifacts. There needs to be a way for the H&A committee to inventory and upload documents onto the USMS website in a useable, searchable format that can be accessed by members and researchers. Many physical records are currently being stored at a member's home until the ISHOF Library/repository has completed renovations.*

**Status Update:**

There is a need to inventory records, and work with the National Office on an alternative repository location until the ISHOF renovation is complete. The H&A committee wants to ensure that documents are not lost, or stored in a closet, or uploaded to some obscure database folder. The H&A committee wants to ensure documents and other items are archived in a manner that is retrievable to researchers and members.