

U.S. Masters Swimming

Committee Name: LMSC Development	Session #: 7
Committee Chair: Maddie Sibia	Vice Chair:
Minutes recorded by: Maddie Sibia	Date/time of meeting: August 17, 2021 @ 8:00pm ET

Motions Passed:

1.

Number of committee members present: 18 **Absent:** 1 **Number of others present:** 19

Committee members present (list all, including chair and vice chair):

- Stacy Abrams, Linda Chapman, Nicole Christensen, Rob Copeland, Susan Ehringer, Sally Guthrie, Karen Harris, Mary Hull, Nancy Kirkpatrick-Reno, Crystie McGrail, Hugh Moore, Tom Moore, Aaron Norton, Katherine Olson, Maddie Sibia, Robin Tracy
- ExO: Ed Coates, Jessica Reilly

Committee members absent:

- Kris McPeak

Guests present:

- Bob Anderson, Conner Bailey, Bill Brenner, Kenny Brisbin, Paige Buehler, Nadine Day, Barbara Dunbar, Marilyn Fink, Christina Fox, Michael Moore, Ray Novitske, Frank Odell, Sandi Rousseau, Edward Saltzman, Ally Sega, Carrie Stolar, Frank Thompson, Richard (Mike) Whaley, Ben Wycoff

Minutes

The meeting was called to order at 8:03pm ET.

1. Volunteer Roles - Aaron/Nancy
 - a. ALTS & D&I descriptions still need to be shared with respective originating committees for revisions/updates to the standard format.
 - b. Actions:**
 - i. Maddie - send formatted descriptions back to ALTS/D&I committees to fill in gaps
2. Webinars/Peer-to-Peer
 - a. Schedule update - Tom/Linda
 - i. There will be a Membership peer-to-peer on 9/30 in advance of member registration starting for 2022.
 - b. New schedule/planning cadence - Tom
 - i. Plan for all webinars will be shared with EC on a regular basis moving forward so that we can plan several months in advance and ensure sufficient time for publicizing info/advertising.
 - ii. LMSC update meetings will start monthly in the last few months of 2021.
 - c. Ongoing discussion: What's the best way to publicize information about upcoming webinars/peer-to-peer calls?
 - i. Take-home message for everyone: check webinars page often for updates!
3. Education/Development
 - a. Onboarding experiences - Karen/Aaron

- i. Take-away: There needs to be a common language in the onboarding process so that volunteers in the same roles across the country see more consistency
 - b. Actions:**
 - i. All - ongoing discussions required to zero in on developing a consistent onboarding process/experience for volunteers
- 4. Mentorship
 - a. Reviewed survey results from mentorship experience
 - i. Overall, it was a positive experience for everyone - need more discussion about how to implement in other areas of USMS
 - b. Actions:**
 - i. All - ongoing discussions required
- 5. Volunteer Summit
 - a. Taskforce update - Stacy
 - i. Draft plan is being reviewed by BOD
 - ii. The hope is to resume in 2022 with an in-person volunteer development event
- 6. New Business
 - a. 2022 projects
 - i. Volunteer Roles - Club Development Chair; adding important onboarding links to role descriptions
 - ii. Education/Development - volunteer onboarding process
 - iii. Volunteer Summit - content development & other tasks as needed
 - iv. Mentorship - mentorship recommendations for national committees/zones/LMSC boards, etc; mentorship involvement in peer-to-peer webinars; mentorship opportunities around annual meeting/volunteer summit
 - v. LMSC Standards - hyperlinking sections like the USMS Rule Book / Volunteer Central to make finding procedures and more easier
 - vi. Webinars - developing a cadence for scheduling webinars, publishing and publicizing webinar schedule

Next meeting: October 19, 2021 @ 8pm ET

The meeting was adjourned at: 8:52pm ET
