

## U.S. Masters Swimming

<b>Committee Name:</b>	LMSC Development	<b>Session #:</b>	1
<b>Committee Chair:</b>	Rob Copeland	<b>Vice Chair:</b>	Maddie Sibia
<b>Minutes recorded by:</b>	Rob Copeland & Maddie Sibia	<b>Date/time of meeting:</b>	January 21, 2021 @ 8:00pm ET

### Motions Passed:

- 1.
- 2.

**Number of committee members present: 14 Absent: 4 Number of others present: 0**

### Committee members present (list all, including chair and vice chair):

- Stacy Abrams, Linda Chapman, Nicole Christensen, Rob Copeland, Susan Ehringer, Karen Harris, Mary Hull, Nancy Kirkpatrick-Reno, Kris McPeak, Hugh Moore, Aaron Norton, Katherine Olson, Maddie Sibia
- ExO: Ed Coates

### Committee members absent:

- Sally Guthrie, Crystie McGrail, Tom Moore, Robin Tracy, Jessica Reilly (staff liaison)

### Minutes

The meeting was called to order at 8:03pm ET.

1. Introductions and roll.
2. Roundtable retrospective – led by returning members
  - a. The committee needs to be more active in mentoring programs for LMSCs (in general and dealing with COVID-19)
  - b. Committee did well last year in dealing with a very difficult year
  - c. Made good progress on job descriptions. The committee needs to take a leadership role in rolling these out to the LMSCs and volunteers and establishing a regular cadence for updating them.
    - i. Want to take an active position in ensuring new LMSC/Zone chairs and volunteers understand their positions/responsibilities and can hit the ground running feeling informed and prepared.
  - d. Work to deal with issues common to all LMSCs and deal with special needs LMSCs. We should develop a framework or process to outreach
  - e. Want to put specific focus on helping smaller LMSCs with fewer people to fill roles
3. New ideas
  - a. Survey to LMSC chairs / vice chairs to find out what we can do to help them
  - b. Opening a more regular line of communication with LMSCs outside of streamlines
  - c. Framework for a person/team of people to go help LMSCs that are in need of help / best practices framework

4. Form committee task forces
  - a. Volunteer Development, Education and Opportunities
    - i. Nichole Kris, Hugh
  - b. LMSC Standards
    - i. Linda
  - c. Volunteer Roles
    - i. Aaron, Nancy, Stacy, Linda
  - d. Peer to Peer webinars and Volunteer Summit –
    - i. Karen Harris, Stacy Abrams, Tom Moore, Mary Hull
  - e. Peer to Peer webinars –
    - i. Tom Moore
  - f. Mentorship
    - i. Maddie, Hugh, Katherine
5. Other business/observations
  - a. Merging of West Texas and New Mexico LMSCs
  - b. Maddie will set up Slack channel for the committee and
  - c. Stacy has a Google Drive folder set up if the committee would like to use it going forward.
6. Schedule next and recurring meetings for 3<sup>rd</sup> Tuesday of each month at 8:30 PM ET.

Next meeting: February 16, 2021 @ 8pm ET

The meeting was adjourned at: 9:01pm ET

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