

USMS Convention — Jacksonville, Florida. 2011

Committee Name: LMSC Development	Session #: 1	Report #: 14, Revision 1
Committee Chair: Doug Adamavich	Vice Chair: Lori Payne	
Minutes recorded by: Lori Payne	Date/time of meeting: September 15, 2011	

Actions Requiring Approval by the HOD:

1. NONE

Motions Passed:

1. NONE

Number of committee members present: 12	Absent: 3	Number of other delegates present: 51
Doug Adamavich – Chairman, Lori Payne – Vice Chairman, Paige Buehler, Leianne Crittenden, Sally Guthrie, Syd Latina, Chris Lundie, Chris McGiffin, Lynn Morrison, Barb Protzman, Jeff Strahota, Hans Van Meeteren, Ed Tsuzuki (ex-officio), Anna Lea Matysek (ex-officio)		

Minutes

The meeting was called to order at 2:00pm

Doug Adamavich introduced the committee members and explained its objectives.

Paige Buehler gave an overview of the initial round of LMSC Minimum Standards surveys. She explained that surveys were sent to all 52 LMSCs in order to assess how well they complied. The survey results showed not all of the information gathered from the LMSCs was measurable as hoped. The assessment/survey process is being changed due to lessons learned and feedback from the LMSCs. Recommended changes to the Minimum Standards have been made and submitted to the BOD.

Chris McGiffin explained the how the surveys were analyzed and mentioned there were many non-responders. There are over a dozen high priority minimum standards with 9 LMSCs scoring low on these. One on one talks with under-performing LMSCs are currently underway. Other LMSCs are double-checking their survey's that have gaps.

Lynn Morrison re-iterated the positive perceptions of local LMSCs = retention.

Ed Tzuzuki suggested we move forward with Committee Policy Document with overviews and objectives , with end of year completion date. Referencing other policies, but make first year just the basics. Syd Latina will lead this effort and gather other members that will provide their feedback on this document. The intent is to start with a short document (1-2 pages) that will guide our committee's actions.

From the Audience:

Anna Lea gave examples of critical Minimum Requirements including filing tax returns, and having the Secretary position filled. She also mentioned that some Registrars are not mailing out membership cards to their members.

It was suggested from the floor that the committee provide the LMSCs self-assessment tools. Paige responded that going through the minimum standards was basically self-assessment.

There were requests to share the survey data with the LMSCs so they can take steps to correct problems.

The meeting was adjourned at 3pm