



## LMSC VOLUNTEER ROLE DESCRIPTION SANCTIONS CHAIR

### ROLE OVERVIEW

The Sanctions Chair of the LMSC is responsible for coordinating the sanction or recognition of USMS pool and open water competitions or events.

### KEY DUTIES & RESPONSIBILITIES

- Interface with event directors regarding the proper application and criteria for sanction or recognition.
- Assist event directors in proper application for a USMS sanction or recognition of a competition.
- Approve LMSC competitions or events for sanction or recognition by ensuring all applicable rules and regulations in the USMS rules are being followed.
- Ensure the event director is aware of membership rules and costs associated with sanctions or recognition events and the difference of each.
- Coordinate with event directors regarding proper forms to be submitted for results, pool measurements, etc.
- Follow up with LMSC Top Ten Recorder for proper submission of results and applications for record swims.

### RECOMMENDED EXPERIENCE & SKILLS

- Interpersonal and communication skills via phone and email
- Knowledge of USMS rules and protocols regarding Sanction/Recognition of USMS events
- Working knowledge of USMS website sanctions portal

### RESOURCES

- USMS National Office
- USMS Rule Book
- USMS Website: LMSC Operations: Sanctions Chair Forms and Tutorials
- LMSC Standards